

To: Reeder, John[Reeder.John@epa.gov]; Allen, Reginald[Allen.Reginald@epa.gov]
From: Vizian, Donna
Sent: Fri 5/19/2017 2:23:05 AM
Subject: Administrator's office

Hi. OGC agrees with my assessment of the desk. They will send us something for the file. Vaughn's staff is working on the PR for the standup desk. It will come through you for finding.

To: Jenkins, Donna[Jenkins.Donna@epa.gov]
Cc: Jefferson, Gayle[Jefferson.Gayle@epa.gov]; Stewart, Neil[Stewart.Neil@epa.gov]; Allen, Reginald[Allen.Reginald@epa.gov]; [Ex. 6] Perrotta, Pasquale[Perrotta.Pasquale@epa.gov]
From: Bellerose, William
Sent: Fri 4/7/2017 6:18:44 PM
Subject: Alarm for Administrator's Office
Administrator Office IDS ROM.docx

Donna,

Please see the attached quote for the alarm for the Administrator's Office. This alarm if approved will require a contract modification to our current physical access control (PACS) contract to fund it. Please review it and let me know if you have any questions.

Thank you,

William "Bill" Bellerose

Security Specialist

Headquarters Service Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: [Ex. 6]

April 7, 2017

Mr. Bill Bellerose
1200 Pennsylvania Ave. NW
Washington DC

SUBJECT:

RE:

Ex. 7(f)

Dear Mr. Bellerose,

Parsons Company is pleased to provide this firm fixed price (FFP) proposal for the above-referenced project. This quote is valid for thirty (30) days.

PROJECT DESCRIPTION

Ex. 7(f)

INSTALLATION:

Ex. 7(f)

Ex. 7(f)

SYSTEMS TESTING

Ex. 7(f)

ASSUMPTIONS

- Parsons will conduct the work after regular business hours (6:00 AM -5:00PM).

OPTIONAL SERVICES

Any work that is performed outside of the specifications of this quote will be conducted on a mutually agreeable basis. When such work is requested, Parsons will submit an estimate to the client for approval prior to commencing any additional work.

PAYMENT TERMS

Payment will due upon completion of the testing phase of the project and EPA acceptance of the completed installation.

TOTAL COST

Materials
Labor and Other Direct Costs
PROJECT TOTAL

Ex. 4 - CBI
\$12,866

PERIOD OF PERFORMANCE

Parsons expects the equipment procurement task (from purchase order to delivery) to be completed within THIRTY (30) calendar days or less after receipt of a contract modification that includes the incremental

■ SECURE MISSION SOLUTIONS ■

a PARSONS Company

funding for the proposed project. Parsons estimates completion of the installation and testing tasks within 15 business days from date of material delivery if SMS has unimpeded building access during the installation period.

WARRANTY

The warranty period for the SMS procured, installed equipment and workmanship will cover a period of one (1) year.

ACCEPTANCE

The aforementioned project description, scope of services, and terms and conditions remains valid for 30 days from the date of this quote.

Dalet Sin
Principal Contracts Administrator

Date

Authorized Agency Representative

Date

To: Jackson, Ryan[jackson.ryan@epa.gov]
From: Allen, Reginald
Sent: Fri 5/12/2017 1:44:09 PM
Subject: Time and Attendance

Ryan
Need to have a quick conversation about comp time for appointee. They are asking...
Reggie

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

On May 12, 2017, at 8:21 AM, Jackson, Ryan <jackson.ryan@epa.gov> wrote:

I get that a lot.

I'll be in this morning after walking my pony.

Ryan Jackson
Chief of Staff
U.S. EPA
Ex. 6 - Personal Privacy

On May 12, 2017, at 8:15 AM, Allen, Reginald <Allen.Reginald@epa.gov> wrote:

Your my hero...

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

On May 12, 2017, at 8:07 AM, Jackson, Ryan <jackson.ryan@epa.gov> wrote:

I'm getting this done. Make America great again.

Ryan Jackson
Chief of Staff
U.S. EPA

Ex. 6 - Personal Privacy

On May 12, 2017, at 6:33 AM, Allen, Reginald <Allen.Reginald@epa.gov> wrote:

At the time we thought Michelle could push through a decision - she did - it was no....

,

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

On May 11, 2017, at 8:47 PM, Jackson, Ryan <jackson.ryan@epa.gov> wrote:

No one showed me.

-----Original Message-----

From: Allen, Reginald

Sent: Thursday, May 11, 2017 2:39 PM

To: Jackson, Ryan <jackson.ryan@epa.gov>

Subject: RE: Administrators office.

You do realize this is the same desk we identified 4-5 weeks ago in one of the two prior visits we setup to the Warehouse - Michelle had pictures - he said no...

Reginald E. Allen
Director, Administrative and Executive Services Office of the
Administrator U.S. Environmental Protection Agency Office 202-564-
0444 Direct 202-564-1029 Cell Ex. 6 - Personal Privacy

-----Original Message-----

From: Jackson, Ryan
Sent: Wednesday, May 10, 2017 11:29 AM
To: Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Minoli, Kevin <Minoli.Kevin@epa.gov>; Hale, Michelle <hale.michelle@epa.gov>; Hupp, Sydney <hupp.sydney@epa.gov>; Allen, Reginald <Allen.Reginald@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>
Subject: Administrators office.

Currently the refurbishing of the partners desk we found in the EPA warehouse is about \$2200. It would be very good to get that down and expedite the timing down from a month.

I can't remember how much the Smithsonian has charged for the art work already hanging in his office.

But I believe, outside a budget for art which I understand we may have, that confines the standing desk to about \$1000.

However, the Administrator is interested in framing the presidents pen and EO's on water and energy independence, something the Vice President provided him on his birthday, and I'm sure other things will arise as we go.

How best to accomplish these goals.

Ryan Jackson
Chief of Staff
U.S. EPA

Ex. 6 - Personal Privacy

To: Reeder, John[Reeder.John@epa.gov]
From: Allen, Reginald
Sent: Wed 5/10/2017 3:53:16 PM
Subject: FW: Administrators office.

FYI

Reginald E. Allen
Director, Administrative and Executive Services
Office of the Administrator
U.S. Environmental Protection Agency
Office 202-564-0444
Direct 202-564-1029
Cell: Ex. 6 - Personal Privacy

-----Original Message-----

From: Vizian, Donna
Sent: Wednesday, May 10, 2017 11:36 AM
To: Jackson, Ryan <jackson.ryan@epa.gov>
Cc: Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Minoli, Kevin <Minoli.Kevin@epa.gov>; Hale, Michelle <hale.michelle@epa.gov>; Hupp, Sydney <hupp.sydney@epa.gov>; Allen, Reginald <Allen.Reginald@epa.gov>
Subject: Re: Administrators office.

I have an idea - need 5 min of your time

> On May 10, 2017, at 11:28 AM, Jackson, Ryan <jackson.ryan@epa.gov> wrote:
>
> Currently the refurbishing of the partners desk we found in the EPA warehouse is about \$2200. It would be very good to get that down and expedite the timing down from a month.
>
> I can't remember how much the Smithsonian has charged for the art work already hanging in his office.
>
> But I believe, outside a budget for art which I understand we may have, that confines the standing desk to about \$1000.
>
> However, the Administrator is interested in framing the presidents pen and EO's on water and energy independence, something the Vice President provided him on his birthday, and I'm sure other things will arise as we go.
>
> How best to accomplish these goals.
>
> Ryan Jackson
> Chief of Staff
> U.S. EPA

Ex. 6 - Personal Privacy

To: Hale, Michelle[hale.michelle@epa.gov]; Jenkins, Donna[Jenkins.Donna@epa.gov]; Jefferson, Gayle[Jefferson.Gayle@epa.gov]
From: Allen, Reginald
Sent: Tue 5/2/2017 7:06:58 PM
Subject: Administrator Office / Vehicle actions

Team

This is the status of actions as I know it, please update if corrections.

Thanks

Reggie

--- Vehicle -- Suburban is ordered – new build two months or so until delivery (GSA process)

--- Desk --- Waiting for the Administrator to select desk and we'll order it – he told Michelle he would select this weekend?

--- Smithsonian Art -- Last four prints were just decided upon by the Administrator last week – delivery pending when they can get in the office during business hours. (Smithsonian process)

--- Standing Desk --- Will address after main desk purchased.

--- Pictures -- Michelle will contact Eric Vance about conformation photos for framing around the office.

--- Stationery Purchase – complete?

Other stuff????

--- Flag is being framed for the Deputy's office per John Reeder

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

To: Jackson, Ryan[jackson.ryan@epa.gov]
From: Allen, Reginald
Sent: Tue 5/2/2017 12:14:00 AM
Subject: Re: Sir - Follow-up

Yes sir

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

On May 1, 2017, at 7:22 PM, Jackson, Ryan <jackson.ryan@epa.gov> wrote:

I'm tired of waiting and so is he. I'm also tired of dealing with furniture. This is complete nonsense and should have been resolved within the first month of him being here.

I'll go elsewhere.

From: Allen, Reginald
Sent: Monday, May 1, 2017 7:06 PM
To: Jackson, Ryan <jackson.ryan@epa.gov>
Subject: Sir - Follow-up

Chief

I know the boss is pressing hard for things – and as I told you we all want to protect and help you succeed but as you know I don't "own" many of these processes (OARM – Donna V) but I'll try to push to make them happen and I'll do everything we can to make folks

deliver.

I am a 30 year military veteran combat arms Colonel with three years of combat leadership in bad places – I will do everything legal, moral and ethical to provide whatever the boss needs...

--- Vehicle -- Suburban is ordered – new build two months or so until delivery (GSA process run by OAM)

--- Desk --- Waiting for him to select the desk he wants and we'll order it – he told Michelle he would select this weekend?

--- Smithsonian Art -- Last four prints were just decided upon by the Administrator last week – delivery pending when they can get in the office during business hours.
(Smithsonian OARM process)

--- BAF – Big A** Flag – Being framed two-three weeks (Framing the BAF takes time...)

--- Standing Desk --- Will address after main desk purchased and then we'll see what is remaining.

--- Pictures -- Michelle will contact Eric Vance about conformation photos for framing.

What else can we start working ??????????????

Reggie

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell

Ex. 6 - Personal Privacy

Cc: McCluney, Lance[McCluney.Lance@epa.gov]
To: Ellison, Mardiko[Ellison.Mardiko@epa.gov]; Smoot, Nicole[Smoot.Nicole@epa.gov]
From: Allen, Reginald
Sent: Tue 6/27/2017 9:27:01 PM
Subject: Fwd: Desk

Hot - Nicole please call
Reggie

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

Begin forwarded message:

From: "Jefferson, Gayle" <Jefferson.Gayle@epa.gov>
Date: June 27, 2017 at 5:09:10 PM EDT
To: "Allen, Reginald" <Allen.Reginald@epa.gov>
Subject: Desk

Reggie:
SeVera may be reaching out to you, as well.
Donna Vizian has been approached by someone in the Administrator's Office regarding the status of the stand up desk.
Can u tell me the name of the purchase card holder in your office who procured the desk?
We need that person to call the vendor to inquire on the status of the order/delivery asap.
Thanks-
Gayle

Gayle L. Jefferson
Director
FMSSD/OA/OARM
202-564-2030-main office
202-564-1630-direct

Ex. 6 - Personal Privacy cell

To: Hale, Michelle[hale.michelle@epa.gov]
From: Allen, Reginald
Sent: Thur 4/27/2017 12:41:34 AM
Subject: Re: Furniture etc on hold at GSA

So he did not like any of the desks? If not where does that leave us in terms of the limits for the office?

We will have about 3k remaining that we can buy a desk 2k and find a more modest standing desk for 1k - I think that is the best we can do.

Reggie

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

On Apr 26, 2017, at 5:44 PM, Hale, Michelle <hale.michelle@epa.gov> wrote:

Although the desks we identified are not going to work I would like to proceed with getting the other items we put on hold --with the exception of the table that matched the desks. Please let me know if I need to do anything to help this along. Thank you for your patience.

Michelle Hale

Executive Assistant to the Administrator

Environmental Protection Agency

1200 Pennsylvania Ave., NW,

WJCS, Suite 3000

Washington, D.C. 20460

(202) 564-1430

Confidentiality Warning: This message and any attachments are intended only for the use of the recipient(s), are confidential, and may be privileged. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or other use of all or any portion of this message and any attachments is strictly prohibited. If you are not the intended recipient, please notify the sender immediately by return email and delete this message and any attachments from your system.

To: Jenkins, Donna[Jenkins.Donna@epa.gov]
From: Allen, Reginald
Sent: Wed 4/5/2017 9:24:29 PM
Subject: RE: Churchill stand up desk for The Administrator

Got it thanks

Reginald E. Allen

Director, Administrative and Executive Services

Office of the Administrator

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: Jenkins, Donna
Sent: Wednesday, April 5, 2017 5:23 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Subject: Fwd: Churchill stand up desk for The Administrator

This is what I have.

Sent from my iPhone

Begin forwarded message:

From: bpathare <Pathare.Bhushan@epa.gov>
Date: March 2, 2017 at 6:52:31 AM EST
To: "Wilson, SeVera" <Wilson.SeVera@epa.gov>, "Jenkins, Donna" <Jenkins.Donna@epa.gov>
Subject: Churchill stand up desk for The Administrator

Good Morning SeVera & Donna,

Since we have a visit to GSA warehouse today, is there a way to check & obtain a confirmation with Michelle if the pictures of the “Churchill” stand up desks we gave her are good to move forward with?

Please see attached.

Thanks,

Bhushan





To: Jenkins, Donna[Jenkins.Donna@epa.gov]
From: Allen, Reginald
Sent: Wed 4/5/2017 9:09:53 PM
Subject: RE: WINSTON CHURCH HILL STAND UP DESK FINAL TOTAL \$2,499.00 DESK \$1,273.97

Can you send me the link

Reginald E. Allen

Director, Administrative and Executive Services

Office of the Administrator

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: Jenkins, Donna
Sent: Thursday, March 30, 2017 3:33 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Subject: WINSTON CHURCH HILL STAND UP DESK FINAL TOTAL \$2,499.00 DESK \$1,273.97

Have a safe weekend. Call me if you need anything.

Donna C. Jenkins

Staff Assistant

Immediate Office of the Administrator

1200 Pennsylvania Avenue, N.W.

MC 1101A Room 2019WJCN

Washington, DC 20460

(202) 564-6959 Direct

Ex. 6 - Personal Privacy

Cell Phone

Cc: Hull, George[Hull.George@epa.gov]
To: Wilson, SeVera[Wilson.SeVera@epa.gov]
From: Allen, Reginald
Sent: Fri 6/16/2017 5:46:58 PM
Subject: Fwd: OPA Office Space

Did the cubes come out today - or will it be Monday?

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell

Ex. 6 - Personal Privacy

Begin forwarded message:

From: "Wilson, SeVera" <Wilson.SeVera@epa.gov>
Date: June 12, 2017 at 6:13:17 PM EDT
To: "Allen, Reginald" <Allen.Reginald@epa.gov>, "Perry, Mike" <Perry.Mike@epa.gov>
Cc: "Baker, Philip" <baker.philip@epa.gov>, "Harris, PhyllisA" <Harris.PhyllisA@epa.gov>, "Jenkins, Donna" <Jenkins.Donna@epa.gov>
Subject: RE: OPA Office Space

We will do our best. Thanks.

From: Allen, Reginald
Sent: Monday, June 12, 2017 6:00 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Perry, Mike <Perry.Mike@epa.gov>
Cc: Baker, Philip <baker.philip@epa.gov>; Harris, PhyllisA <Harris.PhyllisA@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>
Subject: RE: OPA Office Space

Great SeVera

Thanks and as discussed – since this is an AA project and since afternoon the Administrator came to see Mike Flynn to “emphasize” getting this done – please see if Omnific can remove the cubes as early as possible THIS WEEK so we can get the rest moving.

Thanks

Reggie

Reginald E. Allen

Director, Administrative and Executive Services

Office of the Administrator

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: Wilson, SeVera

Sent: Monday, June 12, 2017 5:54 PM

To: Perry, Mike <Perry.Mike@epa.gov>; Allen, Reginald <Allen.Reginald@epa.gov>

Cc: Baker, Philip <baker.philip@epa.gov>; Harris, PhyllisA <Harris.PhyllisA@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>

Subject: RE: OPA Office Space

Reginald, Here is the plan for now. I will put a time-line together, once I hear back from each vendor.

Site visit (room 3413) w/ Omnific to ascertain a price quote – removal of two workstations
Tuesday @ 8:00 am

Furniture shopping @ 11:00 am on Tuesday GSA Warehouse

Contact Contractors for price quote – Painting

Contact GSA for Carpet Shampoo (the entire suite)

Thank you.

From: Perry, Mike

Sent: Monday, June 12, 2017 9:24 AM

To: Allen, Reginald <Allen.Reginald@epa.gov>

Cc: Wilson, SeVera <Wilson.SeVera@epa.gov>; Baker, Philip <baker.philip@epa.gov>;
Harris, PhyllisA <Harris.PhyllisA@epa.gov>

Subject: RE: OPA Office Space

Hi Reggie – What time today?

When confirmed, please include SeVera Wilson and Phil Baker on your meeting invite.

Thanks,

Mike Perry

U.S. Environmental Protection Agency

HSB/OA/OARM/FMSD

WCF, Product Manager

Mail Code: 3204R

1200 Pennsylvania Avenue NW

Washington, DC 20460

(202) 564-3673 - Office

Ex. 6 - Personal Privacy **Cell**

(202) 565-2590 - Fax

perry.mike@epa.gov

From: Allen, Reginald

Sent: Monday, June 12, 2017 8:08 AM

To: Hull, George <Hull.George@epa.gov>

Cc: Reeder, John <Reeder.John@epa.gov>; Perry, Mike <Perry.Mike@epa.gov>

Subject: Fwd: OPA Office Space

I will schedule a meeting today with Liz -

Mike - if you are in today would like you to attend

Reggie

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office [202-564-0444](tel:202-564-0444)

Direct [202-564-1029](tel:202-564-1029)

Begin forwarded message:

From: "Bowman, Liz" <Bowman.Liz@epa.gov>
Date: June 11, 2017 at 1:51:12 PM EDT
To: "Allen, Reginald" <Allen.Reginald@epa.gov>
Cc: "Flynn, Mike" <Flynn.Mike@epa.gov>
Subject: OPA Office Space

Hi Reggie – As a follow-up to my conversation with Mike last week, we would like move a few folks in OPA, to accommodate our team roles, and the new folks coming in. Since we have new people starting shortly, we really need to get these changes completed within the next two weeks. I understand that JP was trying to move walls/create an elaborate re-configuration, but this solution should be much easier; we just need to get remove some of the existing cubes/furniture in two areas and replace it with office furniture. I would also like to kindly and respectfully request that the carpet is cleaned (there are some very large stains throughout), the holes in the walls are fixed, and possibly some new paint and/or curtains. I hope that this plan is respectful of our roles, as well as being cost-conscious (ie just moving things and getting a little bit of new furniture, compared to JP's plan to reconfigure and knock down walls, etc.).

Office Relocation Plans:

Acting AA: Liz Bowman, move to current OPA conference room (remove the conference table/chairs, etc. fix the holes in the walls, and get curtains and new office furniture for this space)

Deputy AA: Amy Graham, move to space joining with the conference room (current there are two cubes which need to be cleared out, and replaced with new office furniture for Amy that corresponds with what will be in my office)

Senior Advisor to the Administrator: Jahan Wilcox, move to Liz's current office (no new furniture needed)

Deputy AA: John Konkus, stay where he is now (JP's old office, no new furniture needed)

Speechwriter: Lincoln Ferguson, stay where he currently is located, on the 2nd floor in the speech writer office (no new furniture needed)

NEW positions (making offers now with Haley & Charles):

- Writer: OPA interior office which is conjoined with Amy's new space (no new furniture needed)
- Special Assistant: existing cube in OPA space where Jahan has been operating (no new furniture needed)
- Press Assistant: exiting cube in OPA space that is currently empty (no new furniture needed)

OPEN positions:

- Deputy AA for OPE: This was Amy Graham, but she has been acting as OPA deputy; this position probably needs to be filled with someone who is focused on public engagement (first floor office space)
- Assistant Deputy AA for OPE: should probably be filled with another political position to support the Deputy AA for OPE; office location on 1st floor

Please give me a call or come by tomorrow, so that we can finalize this plan.

Thank you for your help.

Liz Bowman

U.S. Environmental Protection Agency (EPA)

Office: 202-564-3293

Secure Communications Room for the Administrator – Costs as of 10/1/17

Secure Booth	\$ 24,570.00	Funded by AO
Removal of CCTV Equip.	\$ 7,978.00	Funded by OARM
Installed drop ceiling for booth	\$ 3,400.00	Funded by AO
Survey of Space (Structure)	\$ 3,400.00	Funded by AO
Secure Telephone Equipment	\$ 2,000.00	Funded by OLEM
OEI -pull data cable	\$ 375.00	Funded by OA**
TOTAL COST	\$41,723.00	

*OLEM had STU phone in its current inventory

**Ebusiness - Working Capital Fund

To: Jenkins, Donna[Jenkins.Donna@epa.gov]
From: Ellison, Mardiko
Sent: Fri 9/22/2017 2:47:08 PM
Subject: FW: \$5000.00 Limit

Good Morning Donna,

See emails below. **Ex. 5 - Attorney Client** I hope this is helpful. Thank you.

From: Ellison, Mardiko
Sent: Friday, June 02, 2017 8:35 AM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Cc: McCluney, Lance <McCluney.Lance@epa.gov>; Benton, Michael <benton.michael@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>
Subject: RE: \$5000.00 Limit

Okay. Also, will the Administrator be replacing the desk in his office with the standup desk?
Thank you.

From: Allen, Reginald
Sent: Thursday, June 01, 2017 4:39 PM
To: Ellison, Mardiko <Ellison.Mardiko@epa.gov>; McCluney, Lance <McCluney.Lance@epa.gov>; Benton, Michael <benton.michael@epa.gov>; Smoot, Nicole <Smoot.Nicole@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>
Subject: RE: \$5000.00 Limit

Ex. 5 - Attorney Client per OGC

Reginald E. Allen

Director, Administrative and Executive Services

Office of the Administrator

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: Ellison, Mardiko

Sent: Thursday, June 1, 2017 4:38 PM

To: Allen, Reginald <Allen.Reginald@epa.gov>; McCluney, Lance
<McCluney.Lance@epa.gov>; Benton, Michael <benton.michael@epa.gov>; Smoot, Nicole
<Smoot.Nicole@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>

Subject: FW: \$5000.00 Limit

Good Afternoon All,

Please note the Administrator has reached his redecorating limit of \$5000.00 for his office.
Items purchased are

Amish Captain's standupdesk - \$2963.05

Bio metric lock w/o reader - \$3389.50

Total - \$6082.55

If there are any questions, please contact me. Thank you.

From: Ellison, Mardiko

Sent: Thursday, February 23, 2017 12:23 PM

To: Holden, Allison <Holden.Allison@epa.gov>

Cc: Talbert-Duarte, Angelia <talbert-duarte.angelia@epa.gov>; Brantley, Lakeya
<brantley.lakeya@epa.gov>

Subject: RE: \$5000.00 Limit

Thank you.

From: Holden, Allison
Sent: Thursday, February 23, 2017 12:15 PM
To: Ellison, Mardiko <Ellison.Mardiko@epa.gov>
Cc: Talbert-Duarte, Angelia <talbert-duarte.angelia@epa.gov>; Brantley, Lakeya <brantley.lakeya@epa.gov>
Subject: RE: \$5000.00 Limit

Hi Mardiko,

Ex. 5 - Attorney Client

Thanks!

Allison Holden

Attorney-Advisor

Civil Rights and Finance Law Office

Office of General Counsel

U.S. Environmental Protection Agency

Phone: (202) 564-3841

From: Ellison, Mardiko

Sent: Thursday, February 23, 2017 10:09 AM

To: Holden, Allison <Holden.Allison@epa.gov>

Cc: Talbert-Duarte, Angelia <talbert-duarte.angelia@epa.gov>; Brantley, Lakeya
<brantley.lakeya@epa.gov>

Subject: \$5000.00 Limit

Good Morning Allison,

Ex. 5 - Attorney Client

From: Holden, Allison

Sent: Monday, February 13, 2017 9:01 AM

To: Ellison, Mardiko <Ellison.Mardiko@epa.gov>

Cc: Talbert-Duarte, Angelia <talbert-duarte.angelia@epa.gov>; Brantley, Lakeya
<brantley.lakeya@epa.gov>

Subject: RE: Purchasing TVs

Hi Mardiko,

Ex. 5 - Attorney Client

Thanks!

Allison Holden

Attorney-Advisor

Civil Rights and Finance Law Office

Office of General Counsel

U.S. Environmental Protection Agency

Phone: (202) 564-3841

From: Ellison, Mardiko

Sent: Friday, February 10, 2017 11:28 AM

To: Holden, Allison <Holden.Allison@epa.gov>; Talbert-Duarte, Angelia <talbert-duarte.angelia@epa.gov>; Brantley, Lakeya <brantley.lakeya@epa.gov>

Subject: Purchasing TVs

Good Morning,

Ex. 5 - Attorney Client

Mardiko Ellison

Office of the Administrator

Office of Administrative and Executive Services(OAES)

202-564-0401 Office

202-564-2744 Fax

Ellison.mardiko@epa.gov

"Management's job is to convey leadership's message in a compelling and inspiring way. Not just in meetings, but also by example."-- Jeffrey Gitomer

To: Jenkins, Donna[Jenkins.Donna@epa.gov]
From: Wilson, SeVera
Sent: Thur 2/23/2017 6:11:50 PM
Subject: RE: EXECUTIVE DESK

Hi Donna. Please give me a call.

From: Jenkins, Donna
Sent: Thursday, February 23, 2017 12:22 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: EXECUTIVE DESK

GA SeVera,

Per our conversation. We would like to have an Executive Desk for the Administrator. And once we get this taken care I can look for a Stand Up Desk.

Thank you

Donna C. Jenkins
Staff Assistant
Office of the Administrator
MC 1101A Room 2019WJC North
(202) 564-6959 (d)

Ex. 6 - Personal Privacy (c)

jenkins.donna@epa.gov

To: Wilson, Jessica[Wilson.Jessica@epa.gov]
From: Lasher, Diane
Sent: Thur 8/10/2017 7:33:28 PM
Subject: FW: Privacy Booth/ Market Research- Urgent Request! IAC acoustics
[75-170806-01 Privacy Booth.pdf](#)
[170806TH02-A-Model.pdf](#)

Forgot to cc you on this one, sorry!!!

Diane K. Lasher
NSI Program Team Leader/SSO
US Environmental Protection Agency
Security Management Division
Personnel Security Branch
Office: 202-564-0059
Cell: Ex. 6 - Personal Privacy
Fax: 202-565-2028

From: Lasher, Diane
Sent: Thursday, August 10, 2017 3:31 PM
To: Fisher, Darryl <fisher.darryl@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>; Bellerose, William <bellerose.william@epa.gov>
Subject: FW: Privacy Booth/ Market Research- Urgent Request! IAC acoustics

All,

Thank you all for signing the agreement to be able to review the quotes. This is the second of four quotes that were received. Is it possible to have your comments back to me close of business tomorrow at the latest next Monday morning? I need to get the write up completed before going on travel and leave which starts on August 15th. I need to get it to contracts.

We are going to award based on lowest price, technically acceptable (LPTA).

Derrick I need you to let me know if each company meets your requirement for running the necessary cabling to connect the STE and/or VIPOR phones

Bill I need you to let me know if you have any concerns with any of the quotes, fitting in the room, ventilation etc.

Joe since you will install the STE or Viper if you can review them for cabling as well

If you have any specific questions for any of the vendors, please email me and Jessica the vendor name and the question(s).

Please remember you cannot show the quotes with anyone else. I would need to know who you want to share it with and why and Jessica would need the signed agreement prior to them being able to review the quotes.

Jessica if I missed anything please let me know.

I appreciate everyone's willingness to keep moving this along since it is for the Administrator, and he wants it quickly.

Diane K. Lasher
NSI Program Team Leader/SSO
US Environmental Protection Agency
Security Management Division
Personnel Security Branch
Office: 202-564-0059
Cell: Ex. 6 - Personal Privacy
Fax: 202-565-2028

From: Wilson, Jessica
Sent: Tuesday, August 08, 2017 2:59 PM

To: Lasher, Diane <Lasher.Diane@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>

Subject: FW: Privacy Booth/ Market Research- Urgent Request! IAC acoustics

Please find an additional quote.

Jessica V. Wilson

Contracting Officer

U.S. Environmental Protection Agency

OARM/OAM/HPOD/PCSC

Ronald Reagan Building #71223

1200 Pennsylvania Ave. NW Mail Code: 3803R

Washington, DC 20460

Phone: 202-564-2504

E-mail: wilson.jessica@epa.gov

From: Tommy Heins [<mailto:theins@soundseal.com>]

Sent: Monday, August 07, 2017 3:26 PM

To: Wilson, Jessica <Wilson.Jessica@epa.gov>

Subject: RE: Privacy Booth/ Market Research- Urgent Request!

Jessica,

Please find the attached proposal, as requested. Please note:

The method IAC is using to maintain the STC rating is:

Utilizing Noise-Lock V panels at the walls. These panels are STC 55

Utilizing Noise-Lock VI panels at ceiling. These panels are STC 55

Utilizing Noise-Lock Doors @ STC 51

Entire assembly guaranteed to perform at NIC 50.

Please contact me directly with any questions or if clarifications are needed to fully evaluate this project.

Respectfully,

Thomas Heins

Architectural Business Unit Manager

C: Ex. 6



401 Airport Road | North Aurora, IL 60542 | P 630.270.1790 | F 630.966.9710

www.iacacoustics.com | www.soundseal.com

From: Wilson, Jessica [<mailto:Wilson.Jessica@epa.gov>]

Sent: Monday, August 07, 2017 8:18 AM

To: Tommy Heins <theins@soundseal.com>

Subject: Privacy Booth/ Market Research- Urgent Request!

Importance: High

Good Morning Tom I hope this email finds you well. Just following up with you in regards to this requirement. If possible can you please look over this requirement and provide a quote, as soon as possible? Your time on this request would be greatly appreciated as this is an urgent request that the heads of The United States Environmental Protection Agency is requesting.

Thank you kindly for your assistance,

Jessica V. Wilson
Contracting Officer

U.S. Environmental Protection Agency
OARM/OAM/HPOD/PCSC
Ronald Reagan Building #71223
1200 Pennsylvania Ave. NW Mail Code: 3803R
Washington, DC 20460
Phone: 202-564-2504
E-mail: wilson.jessica@epa.gov

From: Wilson, Jessica
Sent: Friday, August 04, 2017 11:03 AM
To: 'theins@soundseal.com' <theins@soundseal.com>
Subject: Privacy Booth/ Market Research
Importance: High

Hello Tom, I am a contracting officer, undergoing market research for a privacy booth for our Agency. Please review the attached specifications, and confirm that your company can produce this requirement (inclusive of modifications/customization)? Also include in your quote the fastest turnaround time this product can be delivered and assembled. Currently, EPA's fully operational needs date is: ASAP. We are interested in knowing the exact product you propose to meet the requirement specs and the warranty that it comes with and the availability to purchase extended warranty coverage.

If you have any questions or concerns please let me know.

Thank you Kindly & do have a pleasant day,

Jessica V. Wilson
Contracting Officer

U.S. Environmental Protection Agency
OARM/OAM/HPOD/PCSC
Ronald Reagan Building #71223
1200 Pennsylvania Ave. NW Mail Code: 3803R
Washington, DC 20460
Phone: 202-564-2504
E-mail: wilson.jessica@epa.gov

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES
1 12

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 09/12/2017		2. CONTRACT NO. (If any)		6. SHIP TO: a. NAME OF CONSIGNEE SeVere Wilson	
3. ORDER NO. EP-17-H-000250		4. REQUISITION/REFERENCE NO. PR-OA-17-00143			
5. ISSUING OFFICE (Address correspondence to) HPOD US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460				b. STREET ADDRESS William Jefferson Clinton West Bld. 1301 Constitution Ave., N.W. E-mail: Wilson.severa@Epa.gov Phone: 202-564-0097	
				c. CITY Washington	d. STATE DC
				e. ZIP CODE 20004	
7. TO: GUDELL WARD Ward				f. SHIP VIA	
a. NAME OF CONTRACTOR IMEC Group, LLC					
b. COMPANY NAME				8. TYPE OF ORDER	
c. STREET ADDRESS 6470 Dobbin Road Suite B				<input checked="" type="checkbox"/> a. PURCHASE REFERENCE YOUR: Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
d. CITY Columbia				e. STATE MD	f. ZIP CODE 21045
9. ACCOUNTING AND APPROPRIATION DATA See Schedule				10. REQUISITIONING OFFICE Office of Administrator	
11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM <input type="checkbox"/> h. EDWOSB				12. F.O.B. POINT Destination	

13. PLACE OF a. INSPECTION Destination		b. ACCEPTANCE Destination	14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 09/15/2017	16. DISCOUNT TERMS
--	--	------------------------------	------------------------	--	--------------------

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	DUNS Number: 826059375 Contractor to Raise Floor for Administrator's privacy booth. Contract Type; Firm Fixed Price (FFP) In Accordance with (IAW) The Price Quote Continued ...					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:						
	a. NAME RTP Finance Center						\$3,470.00
	b. STREET ADDRESS (or P.O. Box) US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts						\$3,470.00
c. CITY Durham				d. STATE NC	e. ZIP CODE 27711		17(i) GRAND TOTAL

22. UNITED STATES OF
AMERICA BY (Signature)

09/12/2017

 ELECTRONIC
SIGNATURE23. NAME (Typed)
Jessica Wilson
TITLE: CONTRACTING/ORDERING OFFICER

ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION

PAGE NO
2

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER 09/12/2017	CONTRACT NO.	ORDER NO. EP-17-H-000250
-----------------------------	--------------	-----------------------------

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	<p>Attached</p> <p>In the 3rd floor storage room, prepare existing floor to receive 1 1/2" to 2" of self-leveling concrete to build up the floor for the sound booth. Duration of the project is 1 day.</p> <p>The material is self-leveling concrete, Labor and Materials.</p> <p>=====</p> <p>EPA Project Contracting Officer (COR) SeVera Wilson 202-564-0097 Wilson.severa@epa.gov</p> <p>EPA Technical Point of Contact Neil Stewart 202-564-9436 stewart.neil@epa.gov</p> <p>=====</p> <p>The Materials of the Booth are covered with One (1) year WARRANTY.</p> <p>The warranty start date will commence the day the work is installed, completed and inspected.</p> <p>Max Expire Date: 09/14/2018</p> <p>Admin Office: HPOD US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460</p> <p>Period of Performance: 09/15/2017 to 09/14/2018</p> <p>Floor prep for privacy booth.</p> <p>Accounting Info: 17-18-B-11V-ZZZMG6-2504-1711A71086-001 BFY: 17 EFY: 18 Fund: B Budget Org: 11V Program (PRC): ZZZMG6 Budget (BOC): 2504 DCN - Line ID: 1711A71086-001 Funding Flag: Complete Funded: \$3,470.00</p> <p>Continued ...</p>				3,470.00	
TOTAL CARRIED FORWARD TO1ST PAGE (ITEM 17(H))					\$3,470.00	

ORDER FOR SUPPLIES OR SERVICES

PAGE NO

SCHEDULE - CONTINUATION

3

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER

CONTRACT NO.

09/12/2017

ORDER NO.

EP-17-H-000250

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	The total amount of award: \$3,470.00. The obligation for this award is shown in box 17(i).					
TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))					\$0.00	

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PREVIOUS EDITION NOT USABLE

OPTIONAL FORM 348 (Rev. 4/2006)

Prescribed by GSA FAR(48 CFR) 53.213(f)

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SECTION 4 - sol provisions

4-1 Clauses

4-2 FAR 52.212-4 CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS. (JAN 2017)

4-3 FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE. (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es): [Insert one or more Internet addresses]

(End of clause)

4-4 EPAAR SUBPART 1532.4 ADVANCE PAYMENTS (RESERVED)

4-5 EPAAR 1552.232-74 PAYMENTS-SIMPLIFIED ACQUISITION PROCEDURES FINANCING. (JUN 2006)

Simplified acquisition procedures financing in the form of [contracting officer insert advance (prior to performance) and/or interim (according to payment schedule) payment(s)] will be provided under this commercial item order in accordance with the payment schedule below. If both advance and interim payments are to be made, the payment schedule shown below will specify the type of payment provided for each line item.

The Government shall pay the contractor as follows upon the submission of invoices or vouchers approved by the Contracting Officer's Representative: [insert payment schedule].

4-6 EPAAR 1552.237-71 TECHNICAL DIRECTION. (AUG 2009)

SECTION 2 - clauses

2-1 Clauses

2-2 FAR 52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS - COMMERCIAL ITEMS. (JAN 2017)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

- (1) 52.203-19, Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements (JAN 2017) (section 743 of Division E, Title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235) and its successor provisions in subsequent appropriations acts (and as extended in continuing resolutions)).
- (2) 52.209-10, Prohibition on Contracting with Inverted Domestic Corporations (NOV 2015).
- (3) 52.233-3, Protest After Award (AUG 1996) (31 U.S.C. 3553).
- (4) 52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004) (Public Laws 108-77 and 108-78 (19 U.S.C. 3805 note)).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)

- ☐ (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (SEP 2006), with Alternate I (OCT 1995) (41 U.S.C. 4704 and 10 U.S.C. 2402).
- ☐ (2) 52.203-13, Contractor Code of Business Ethics and Conduct (OCT 2015) (41 U.S.C. 3509).
- ☐ (3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (JUN 2010) (Section 1553 of Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)
- ☐ (4) 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (OCT 2016) (Pub. L. 109-282) (31 U.S.C. 6101 note).
- (5) (Reserved)
- ☐ (6) 52.204-14, Service Contract Reporting Requirements (OCT 2016) (Pub. L. 111-117, section 743 of Div. C).
- ☐ (7) 52.204-15, Service Contract Reporting Requirements for Indefinite-Delivery Contracts (OCT 2016) (Pub. L. 111-117, section 743 of Div. C).
- ☐ (8) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment. (OCT 2015) (31 U.S.C. 6101 note).
- ☐ (9) 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (JUL 2013) (41 U.S.C. 2313).
- ☐ (10) (Reserved)
- ☐ (11)(i) 52.219-3, Notice of HUBZone Set-Aside or Sole-Source Award (NOV 2011) (15 U.S.C. 657a).
- ☐ (ii) Alternate I (NOV 2011) of 52.219-3.

☐ (12)(i) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (OCT 2014) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).

☐ (ii) Alternate I (JAN 2011) of 52.219-4.

☐ (13) (Reserved)

☐ (14)(i) 52.219-6, Notice of Total Small Business Set-Aside (NOV 2011) (15 U.S.C. 644).

☐ (ii) Alternate I (NOV 2011).

☐ (iii) Alternate II (NOV 2011).

☐ (15)(i) 52.219-7, Notice of Partial Small Business Set-Aside (JUN 2003) (15 U.S.C. 644).

☐ (ii) Alternate I (OCT 1995) of 52.219-7.

☐ (iii) Alternate II (MAR 2004) of 52.219-7.

☐ (16) 52.219-8, Utilization of Small Business Concerns (NOV 2016) (15 U.S.C. 637(d)(2) and (3)).

☐ (17)(i) 52.219-9, Small Business Subcontracting Plan (JAN 2017) (15 U.S.C. 637(d)(4)).

☐ (ii) Alternate I (NOV 2016) of 52.219-9.

☐ (iii) Alternate II (NOV 2016) of 52.219-9.

☐ (iv) Alternate III (NOV 2016) of 52.219-9.

☐ (v) Alternate IV (NOV 2016) of 52.219-9.

☐ (18) 52.219-13, Notice of Set-Aside of Orders (NOV 2011) (15 U.S.C. 644(r)).

☐ (19) 52.219-14, Limitations on Subcontracting (JAN 2017) (15 U.S.C. 637(a)(14)).

☐ (20) 52.219-16, Liquidated Damages-Subcontracting Plan (JAN 1999) (15 U.S.C. 637(d)(4)(F)(i)).

☐ (21) 52.219-27, Notice of Service-Disabled Veteran-Owned Small Business Set-Aside (NOV 2011) (15 U.S.C. 657f).

☐ (22) 52.219-28, Post Award Small Business Program Rerepresentation (JUL 2013) (15 U.S.C. 632(a)(2)).

☐ (23) 52.219-29, Notice of Set-Aside for, or Sole Source Award to, Economically Disadvantaged Women-Owned Small Business Concerns (DEC 2015) (15 U.S.C. 637(m)).

☐ (24) 52.219-30, Notice of Set-Aside for, or Sole Source Award to, Women-Owned Small Business Concerns Eligible Under the Women-Owned Small Business Program (DEC 2015) (15 U.S.C. 637(m)).

☐ (25) 52.222-3, Convict Labor (JUN 2003) (E.O. 11755).

☐ (26) 52.222-19, Child Labor-Cooperation with Authorities and Remedies (OCT 2016) (E.O. 13126).

☐ (27) 52.222-21, Prohibition of Segregated Facilities (APR 2015).

[] (28) 52.222-26, Equal Opportunity (SEP 2016) (E.O. 11246).

[] (29) 52.222-35, Equal Opportunity for Veterans (OCT 2015) (38 U.S.C. 4212).

[] (30) 52.222-36, Equal Opportunity for Workers with Disabilities (JUL 2014) (29 U.S.C. 793).

[] (31) 52.222-37, Employment Reports on Veterans (FEB 2016) (38 U.S.C. 4212).

[] (32) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (DEC 2010) (E.O. 13496).

[] (33)(i) 52.222-50, Combating Trafficking in Persons (MAR 2015) (22 U.S.C. chapter 78 and E.O. 13627).

[] (ii) *Alternate I* (MAR 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).

[] (34) 52.222-54, Employment Eligibility Verification (OCT 2015). (E. O. 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)

[] (35) (Removed)

Note to paragraph (b)(35): By a court order issued on October 24, 2016, 52.222-59 is enjoined indefinitely as of the date of the order. The enjoined paragraph will become effective immediately if the court terminates the injunction. At that time, DoD, GSA, and NASA will publish a document in the **Federal Register** advising the public of the termination of the injunction.

[] (36) 52.222-60, Paycheck Transparency (Executive Order 13673) (OCT 2016).

[] (37)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Items (MAY 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

[] (ii) *Alternate I* (MAY 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

[] (38) 52.223-11, Ozone-Depleting Substances and High Global Warming Potential Hydrofluorocarbons (JUN 2016) (E.O. 13693).

[] (39) 52.223-12, Maintenance, Service, Repair, or Disposal of Refrigeration Equipment and Air Conditioners (JUN 2016) (E.O. 13693).

[] (40)(i) 52.223-13, Acquisition of EPEAT®-Registered Imaging Equipment (JUN 2014) (E.O.s 13423 and 13514).

[] (ii) *Alternate I* (OCT 2015) of 52.223-13.

[] (41)(i) 52.223-14, Acquisition of EPEAT®-Registered Televisions (JUN 2014) (E.O.s 13423 and 13514).

(ii) *Alternate I* (JUN 2014) of 52.223-14.

[] (42) 52.223-15, Energy Efficiency in Energy-Consuming Products (DEC 2007) (42 U.S.C. 8259b).

[] (43)(i) 52.223-16, Acquisition of EPEAT®-Registered Personal Computer Products (OCT 2015) (E.O.s 13423 and 13514).

[] (ii) *Alternate I* (JUN 2014) of 52.223-16.

[] (44) 52.223-18, Encouraging Contractor Policies to Ban Text Messaging While Driving (AUG 2011)

[] (45) 52.223-20, Aerosols (JUN 2016) (E.O. 13693).

[] (46) 52.223-21, Foams (JUN 2016) (E.O. 13693).

[] (47)(i) 52.224-3, Privacy Training (JAN 2017) (5 U.S.C. 552a).

[] (ii) Alternate I (JAN 2017) of 52.224-3.

[] (48) 52.225-1, Buy American-Supplies (MAY 2014) (41 U.S.C. chapter 83).

[] (49)(i) 52.225-3, Buy American-Free Trade Agreements-Israeli Trade Act (MAY 2014) (41 U.S.C. chapter 83, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, 19 U.S.C. 4001 note, Pub. L. 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43.

[] (ii) Alternate I (MAY 2014) of 52.225-3.

[] (iii) Alternate II (MAY 2014) of 52.225-3.

[] (iv) Alternate III (MAY 2014) of 52.225-3.

[] (50) 52.225-5, Trade Agreements (OCT 2016) (19 U.S.C. 2501, *et seq.*, 19 U.S.C. 3301 note).

[] (51) 52.225-13, Restrictions on Certain Foreign Purchases (JUN 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).

[] (52) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Oct 2016) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

[] (53) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (NOV 2007) (42 U.S.C. 5150).

[] (54) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (NOV 2007) (42 U.S.C. 5150).

[] (55) 52.232-29, Terms for Financing of Purchases of Commercial Items (FEB 2002) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).

[] (56) 52.232-30, Installment Payments for Commercial Items (JAN 2017) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).

[] (57) 52.232-33, Payment by Electronic Funds Transfer-System for Award Management (JUL 2013) (31 U.S.C. 3332).

[] (58) 52.232-34, Payment by Electronic Funds Transfer - Other than System for Award Management (JUL 2013) (31 U.S.C. 3332).

[] (59) 52.232-36, Payment by Third Party (MAY 2014) (31 U.S.C. 3332).

[] (60) 52.242-5, Payments to Small Business Subcontractors (JAN 2017)(15 U.S.C. 637(d)(12)).

[] (61) 52.239-1, Privacy or Security Safeguards (AUG 1996) (5 U.S.C. 552a).

[] (62)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (FEB 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).

☐ (ii) Alternate I (APR 2003) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)

☐ (1) 52.222-17, Nondisplacement of Qualified Workers (MAY 2014) (E.O. 13495).

☐ (2) 52.222-41, Service Contract Labor Standards (MAY 2014) (41 U.S.C. chapter 67).

☐ (3) 52.222-42, Statement of Equivalent Rates for Federal Hires (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

☐ (4) 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (Multiple Year and Option Contracts) (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

☐ (5) 52.222-44, Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

☐ (6) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (MAY 2014) (41 U.S.C. chapter 67).

☐ (7) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Requirements (MAY 2014) (41 U.S.C. chapter 67).

☐ (8) 52.222-55, Minimum Wages Under Executive Order 13658 (DEC 2015).

☐ (9) 52.222-62, Paid Sick Leave Under Executive Order 13706 (JAN 2017) (E.O. 13706).

☐ (10) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (MAY 2014) (42 U.S.C. 1792).

☐ (11) 52.237-11, Accepting and Dispensing of \$1 Coin (SEP 2008) (31 U.S.C. 5112(p)(1)).

(d) *Comptroller General Examination of Record.* The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records - Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e)(1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) of this paragraph in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause-

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (OCT 2015) (41 U.S.C. 3509).

(ii) 52.203-19, Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements (JAN 2017) (section 743 of Division E, Title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235) and its successor provisions in subsequent appropriations acts (and as extended in continuing resolutions)).

(iii) 52.219-8, Utilization of Small Business Concerns (NOV 2016) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$700,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iv) 52.222-17, Nondisplacement of Qualified Workers (MAY 2014) (E.O. 13495). Flow down required in accordance with paragraph (l) of FAR clause 52.222-17.

(v) 52.222-21, Prohibition of Segregated Facilities (APR 2015).

(vi) 52.222-26, Equal Opportunity (SEP 2016) (E.O. 11246).

(vii) 52.222-35, Equal Opportunity for Veterans (OCT 2015) (38 U.S.C. 4212).

(viii) 52.222-36, Equal Opportunity for Workers with Disabilities (JUL 2014) (29 U.S.C. 793).

(ix) 52.222-37, Employment Reports on Veterans (FEB 2016) (38 U.S.C. 4212).

(x) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (DEC 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.

(xi) 52.222-41, Service Contract Labor Standards (MAY 2014) (41 U.S.C. chapter 67).

(xii) [] (A) 52.222-50, Combating Trafficking in Persons (MAR 2015) (22 U.S.C. chapter 78 and E.O. 13627).

[] (B) Alternate I (MAR 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).

(xiii) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (MAY 2014) (41 U.S.C. chapter 67).

(xiv) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Requirements (MAY 2014) (41 U.S.C. chapter 67).

(xv) 52.222-54, Employment Eligibility Verification (OCT 2015) (E. O. 12989).

(xvi) 52.222-55, Minimum Wages Under Executive Order 13658 (DEC 2015).

(xvii) (Removed)

Note to paragraph (e)(1)(xvii): By a court order issued on October 24, 2016, 52.222-59 is enjoined indefinitely as of the date of the order. The enjoined paragraph will become effective immediately if the court terminates the injunction. At that time, DoD, GSA, and NASA will publish a document in the **Federal Register** advising the public of the termination of the injunction.

(xviii) 52.222-60, Paycheck Transparency (Executive Order 13673) (OCT 2016)).

(xix)(A) 52.224-3, Privacy Training (JAN 2017) (5 U.S.C. 552a).

(B) Alternate I (JAN 2017) of 52.224-3.

(xx) 52.222-62 Paid Sick Leave Under Executive Order 13706 (JAN 2017) (E.O. 13706).

(xxi) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Oct 2016) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

(xxii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (MAY 2014) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xxiii) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (FEB 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the Contractor May include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)